



THE UNIVERSITY
OF AUCKLAND

CENTRE FOR
CONTINUING EDUCATION

Centre for Continuing Education Academic and Professional Conferences



promoting thinking
disseminating research
advancing knowledge

Kia Ora / Welcome



Academic and Professional Conferences is a professional conference organiser based at The University of Auckland's Centre for Continuing Education. We aim to offer expertise and services in the area of academic and professional conferences and provide a platform for promoting thinking, disseminating research and advancing knowledge. We deliver conferences across a broad range of disciplines and industries both nationally and internationally.



“Employing your team to administer the entire conference was an investment that paid off handsomely.”

Simon Hatcher

The University of Auckland



Academic and Professional Conferences is based in the heart of New Zealand's largest and most vibrant city, Auckland. New Zealand is an exciting conference destination not only for international delegates but also for domestic clients. We offer our services throughout New Zealand: we have organized conferences in destinations such as Taupo, Rotorua and Queenstown.

“Working with your team has been amazing. They’ve been there with friendly advice from the very beginning and they’ve got all the contacts I didn’t even know I needed! Their professionalism and caring attitude has given me confidence in planning what will be a fantastic event.”

Beryl Oldham

New Zealand Association for Training and Development (NZATD)

10 Reasons to choose us

EXPERTISE

We have more than 20 years of experience as academic and professional conference organisers. Our skills in conference management extend beyond project management to marketing, promotion, public relations management, sponsorship and funding management and the development of your academic and social programme.

POINT OF DIFFERENCE

The Centre for Continuing Education is dedicated to excellence in design, delivery and research in adult learning and professional development. Our specialist knowledge means we can help you develop a high impact and effective programme.

QUALITY ASSURANCE

We are part of The University of Auckland, New Zealand's most prestigious university. We benefit from the structural support and quality assurance processes of this substantial and successful organization. APC is also a gold member of Conventions and Incentives New Zealand (CINNZ).

RESOURCES

We have an extensive network of proven, industry-leading suppliers and you can take full advantage of our buying power and negotiation skills. We have access to a large number of venues throughout New Zealand including facilities at The University of Auckland.

DEDICATION

We are passionate about what we do and we will work with you as a team, reducing your workload and responsibilities to produce a successful outcome.

PROFESSIONALISM

We understand the logistics and technicalities involved in organizing a conference. Whether you are planning to organize a small workshop or a large conference, we have detailed processes in place for each step towards your success.

ORIGINALITY

We strive to create new and original concepts to make your conference memorable.

CLIENT FOCUS

We allocate a dedicated project manager for each conference to ensure the smooth running of your event. We pay close attention to the individual needs of each client.

SOCIAL RESPONSIBILITY

We are not profit driven. We are socially responsible – we strive to contribute to the wider community by advancing thinking, disseminating research and promoting knowledge.

TRANSPARENCY

Financial management and transparency at every level is built in to the services we provide. All conferences and events have their own individual account accessible by the client for the duration of the project.



Our Services



Regardless of the size or type of event you are planning, we pride ourselves on the delivery of customized services to meet your needs. These include but are not limited to:

- Committee management and liaison
- Project management and scheduling
- Identifying themes and assistance with programme
- Promotion and marketing
- Website design, hosting and management
- Registration and delegate management
- Coordination and assistance with speakers
- Abstract handling and management
- Comprehensive secretariat services
- Sponsorship sourcing and management
- Venue liaison and coordination
- Exhibition management and coordination
- Delegate accommodation
- Book of Proceedings handling and management
- Social program coordination
- Publication design, printing and distribution
- On-site conference management
- Ground transportation
- Ancillary services (including catering, security, logistics, entertainment, technical and AV requirements).
- Financial management and budgeting

“Your unflappable presence made a huge difference. I am sure the round of applause you got at the closing ceremony was heart-felt.”

Linda Bryder

**Australasia Association
of the History of Medicine**

“I have no qualms in recommending you as conference organisers. You have been very professional, efficient and most importantly reliable. You were an integral element to the successful organisation of the conference we hosted in Beijing, China.”

Vik Naidoo

**Associate Director (International Relations & Policy),
Office of the Pro Vice-Chancellor (International),
The University of Auckland**

List of Conferences

2008

1. Advances in Fish Tagging and Marking Technology Symposium
2. 15th International Social Pharmacy Workshop
3. China/NZ Technology Commercialization Networking Forum
4. New Zealand Association for Training and Development Conference
5. 34th International Conference on Very Large Data Bases
6. New Zealand Geotechnical Symposium
7. Civil Engineers Testing Association of New Zealand Conference
8. The Multi-Faith Conference
9. NZ Geothermal Workshop and NZGA Seminar
10. Traditional Knowledge Conference
11. Sir Douglas Robb Lectures, The University of Auckland
12. Principles and Methods of Epidemiologic Research Workshop
13. The University of Auckland General Staff Conference

2007

14. AIRAANZ Conference
15. ABC6 Conference
16. New Zealand Planning Institute Conference
17. Health and Safety in Tertiary Institutions Conference
18. CHEMED007
19. Geothermal Workshop
20. Medical Sciences Congress
21. International Symposia on International Biogeochemistry (ISEB) Conference
22. Mineral Extraction Conference
23. National Energy Research Institute Energy Research Conference
24. New Zealand Association of Maths Teachers 10th Biennial Conference
25. TENZ Conference
26. Sociological Association of Aotearoa Annual General Meeting
27. Sir Douglas Robb Lectures, The University of Auckland

2006

28. New Zealand Association of Language Teachers International Conference
29. CHEMECA
30. New Zealand Geothermal Workshop
31. The Goodfellow Symposium
32. New Zealand Association of Environmental Educators Conference
33. Twelfth Pacific Rim Real Estate Society Conference
34. Medical Sciences Congress (MEDSCI)
35. NG PAE O TE M RAMATANGA International Conference
36. 3rd International Maths Conference
37. Sir Douglas Robb Lectures, The University of Auckland
38. Australasian Conference on Speech Science and Technology (SST)

2005

39. The 9th Biennial Conference of the Australian Society of History of Medicine
40. Victorian Studies Conference
41. Educause Conference
42. Public Health Law Symposium
43. New Zealand Planning Institute Conference
44. ANZAME Annual Conference
45. Advanced Materials Development and Performance Conference
46. Leaky Building Symposium
47. British World Conference IV
48. Latin American Seminar
49. Commercial Good Faith Symposium
50. Mercy Ascot Annual Golf Tournament
51. International Symposium: Indigenous Inspiration in Health
52. Medical Sciences Congress (MEDSCI)
53. Geothermal Symposium
54. Australasian Conference on Optics, Lasers and Spectroscopy

CONTACT

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